



The signer intends for his/her electronic or scanned signature to be just as legally enforceable as an ink signature on paper.

**Multifamily Lender Oversight Grp@fanniemae.com**

Fannie Mae will only accept electronic submission of this form. Both Servicer (and subservicer, if applicable) and the depository institution should retain a copy of the completed/submitted form in their files.

Questions? Email:

[multifamily\\_lender\\_oversight\\_grp@fanniemae.com](mailto:multifamily_lender_oversight_grp@fanniemae.com)

Submit Completed Original Forms To:

Fannie Mae

Multifamily Certification and Custody

ATTN: Multifamily Lender Oversight

21240 Ridgetop Circle, Suite 125-130

Signed Date \_\_\_\_\_

Phone Number

Ext

Sterling, VA 20166

# Printing Instructions - 2052

This form must be printed on letter size paper, using portrait format.

## Instructions

The primary servicer (or the master servicer and its subservicers, when a subservicing arrangement exists) and the depository institution prepare this form when a custodial account is established for T&I funds. ~~The fully executed original of Form 2052 is then forwarded to the following address:~~

Fannie Mae

~~Multifamily Certification and Custody ATTN: Multifamily Lender Oversight 21240 Ridgetop Circle, Suite 125-130  
Sterling, VA 20166~~

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### Submit Completed Forms To:

Multifamily Lender Oversight Grp@fanniemae.com

Fannie Mae will only accept electronic submission of this form. Both Servicer (and subservicer, if applicable) and the depository institution should retain a copy of the completed/submitted form in their files.

When a subservicer establishes the custodial account, the form should be prepared by the subservicer, and the subservicer should send the fully executed original and a copy of it to the master servicer, who will in turn forward the executed original to the above mentioned address for processing. Both servicer (or subservicer) and the custodial depository should retain a copy of the executed original in their files. Form 2052 may not be modified or amended by the servicer or the depository institution.

<b>Fannie Mae Servicer Number (9-digit)</b>	The entry should reflect the 9-digit lender identification number that Fannie Mae has assigned to the servicer of record (which will be the <u>primary master</u> servicer if a subservicing arrangement exists). If listing more than one 9-digit lender identification number associated with a custodial account list the additional numbers above and include the following information: <ul style="list-style-type: none"><li>· Servicer Name</li><li>· Custodial Account Number</li><li>· Form 2052 - Supplemental Information</li><li>· Effective Date</li></ul>
<b>Fannie Mae Subservicer Number (9-digit)</b>	<i>When a subservicing relationship exists and when the custodial account is established by a subservicer, enter the 9-digit lender identification number that Fannie Mae uses to identify the lender (subservicer) in Fannie Mae's records, or if the subservicer is not a Fannie Mae-approved lender, the special 9-digit subservicer number assigned to it. If a subservicer has not received a special subservicer number, it should indicate "No number assigned" in this space.</i>
<b>Fannie Mae Product Type (required)</b>	<i>Lenders that service several product types can select multiple product types on this form. Hold Control to select multiple items.</i>
<b>Account Status</b>	<i>When an account is first established, check "New Account". Check "Change Account Information" if the form is being submitted to correct previously submitted information for an established account. Check "Close Account" to close the Custodial Account. <b>(If the status is "Close Account" the depository institution is not required to sign the Authorization)</b> The Servicer must list the appropriate account number information and forward a signed copy to Fannie Mae per the Instructions above.</i>
<b>Custodial Account is Interest-Bearing</b>	<i>Check applicable Yes or No</i>
<b>Custodial Account Number (required)</b>	<i>Enter the account number assigned by the depository institution to the custodial account.</i>

<b>Effective Date</b>	Specify the date that the custodial account is to become actively used for P&I funds.
<b>Depository Institution Name/Address (required)</b>	Enter the correct name (including the identification of the branch office in which the funds will be held) and the full address for the depository institution. A street address -not a P.O. box -must be provided.
<b>Servicer Directive to Depository Institution (required)</b>	<p>The custodial account must be titled in the depository institution's records exactly as indicated below. Enter the name of the <u>primary</u><del>master</del> servicer and subservicer, as appropriate, in the space provided on the form.</p> <p>a) When the <del>master</del><u>primary</u> servicer establishes the custodial account, it must be named:</p> <p style="padding-left: 40px;">"(Name of <u>Primary</u><del>Master</del> Servicer), as agent, trustee and/or bailee for Fannie Mae and/or payments of various mortgagors and/or various owners of interests in mortgage-backed securities (Custodial Account)."</p> <p>An authorized representative of the <u>primary</u><del>master</del> servicer should execute the Servicer Directive; provide his or her name, title, and telephone number; and indicate the date the <u>primary</u><del>master</del> servicer executed the form</p> <p>b) When the subservicer establishes the custodial account, it must be named:</p> <p style="padding-left: 40px;">"(Name of Subservicer), as subservicer for (Name of <u>Primary</u><del>Master</del> Servicer), as agent, trustee and/or bailee for Fannie Mae and/or payments of various mortgagors and/or various owners of interests in mortgage-backed securities (Custodial Account)."</p> <p>An authorized representative of the subservicer should execute the Servicer Directive; provide his or her name, title, and telephone number; and indicate the date the subservicer executed the form.</p>
<b>Certification and Agreement of Depository Institution (required)</b>	The depository institution in which the account is being established should complete the Certification and Agreement of Depository Institution portion of the form. The depository's authorized signatory should execute the certification; provide his or her name, title, and telephone number; and indicate the date the depository executed the form.