Fannie Mae®

# Multifamily Selling and Servicing Guide

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# TABLE OF CONTENTS

Part IV Section 604.02 MSFMS Data Errors ..... 3
GLOSSARY ..... 4

## 604.02 MSFMS Data Errors

### Operating Procedures

To address MSFMS errors:

| Timing | Action |
|---|---|
| Before Submission | If you believe<br><br>• the data is correct, or<br>• a message is related to information Fannie Mae approved,<br>- select the submit for review system status, and<br>- explain the issue.<br><br>Multifamily Structured Acquisitions will review the submission and will<br><br>• override the error, or<br>• return it to you to revise and resubmit with a submitted status. |
| After Submission | Email Multifamily Structured Acquisitions with the subject line Deal Name MSFMS Data Change Request, if you<br><br>• made an error, or<br>• believe the data is incorrect after the MSFMS status is submitted. |

# Glossary

## A

| | |
|---|---|
| Acquisition | Any Purchase of either the:<br>• Propertys fee simple or leasehold interest via a deed transfer; or<br>• Controlling Interest in the Borrower.<br><br>**Synonyms**<br>• Acquisitions |

## G

| | |
|---|---|
| Guide | Multifamily Selling and Servicing Guide controlling all Lender and Servicer requirements unless a Lender Contract specifies otherwise.<br><br>**Synonyms**<br>• DUS Guide |

## M

| | |
|---|---|
| MSFMS | Multifamily Structured Facilities Management System used, for Mortgage Loans in a Bulk Delivery, to submit Mortgage Loan and Property data for:<br>• Delivery and securitization; and<br>• any Property substitution occurring after the Mortgage Loan Origination Date. |
| Multifamily Structured Acquisitions | Team that can be contacted at multifamily_spot@fanniemae.com. |

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