



Fannie Mae®

Multifamily Selling and Servicing Guide

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TABLE OF CONTENTS

Part IV Section 604.02 MSFMS Data Errors	3
GLOSSARY	4



604.02 MSFMS Data Errors

Operating Procedures

To address MSFMS errors:

Timing	Action
Before Submission	<p>If you believe</p> <ul style="list-style-type: none">• the data is correct, or• a message is related to information Fannie Mae approved,<ul style="list-style-type: none">- select the "submit for review" system status, and- explain the issue. <p>Multifamily Structured Acquisitions will review the submission and will</p> <ul style="list-style-type: none">• override the error, or• return it to you to revise and resubmit with a "submitted" status.
After Submission	<p>Email Multifamily Structured Acquisitions with the subject line " Deal Name MSFMS Data Change Request, " if you</p> <ul style="list-style-type: none">• made an error, or• believe the data is incorrect after the MSFMS status is "submitted".



Glossary

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MSFMS	Multifamily Structured Facilities Management System performing collateral delivery and securitization functions for Structured Transactions.
Multifamily Structured Acquisitions	Team that can be contacted at mf_spot@fanniemae.com .