

Multifamily Selling and Servicing Guide

Effective as of September 8, 2025

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Section 601 Registration

✓ Requirements

Using your Negotiated Seller Number, you must register each Structured Transaction in

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- DUS Gateway, and
- MSFMS per the MSFMS Job Aid.



Glossary

D

DUS Gateway

Multifamily pre-acquisition system, or any successor systems, recording deal registration, Pre-Review and/or waiver tracking, Mortgage Loan Commitments, and decision records.

M

MSFMS Multifamily Structured Facilities Management System

performing collateral delivery and securitization functions

for Structured Transactions.

N

Negotiated Seller

Number

Number assigned by Fannie Mae identifying the Person

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currently servicing a Structured Transaction.